**Commonwealth Office of Technology**

 **Data Center Equipment Installation/Removal Request Form**

Mail completed form to: COT, Commonwealth Service Desk, 101 Cold Harbor Drive, Frankfort KY 40601 OR send electronically to: CommonwealthServiceDesk@ky.gov

**Complete one COT-F059 per device. 1 Device, 1 Form.**

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| **Request is for:** | Project/Change Ticket:       | Requested Activity:  |
| **Requestor:** | Name:       | Telephone: (   )   -     ext       | Email:       |
| **Schedule:** | Date you need request completed?        |
| **Billing:** | Agency/COT Branch:       | Emars:       | Accounting Code:       | Object Code:       |

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| **SECTION 1****Location:** | Device Name:        | Location:  | Grid/Rack:       | RU:       |
| Reason for requiring this location:  |
| Comments:       |

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| **SECTION 2****Equipment Size and Cooling:** | Device Type:       |
| Size:  | Weight (lbs):       | BTU Output:       | Will equipment operate in 61-72° with 40% humidity?  |
| Will this equipment have proper air venting and service clearances in the COT standard racks with cold air venting from front to rear?  |
| Comments:       |

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| **SECTION 3****Electric:** | Manufacturer’s preferred voltage:  | # of Power supplies installed:    | Manufacturer’s rated electric draw:       | reported in  |
| Equipment power cord plug type:  | Power cord length:       feet. |
| Comments:       |

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| **SECTION 4****Network Cable:** | Network connection required:  | Equipment side connector:  | Network switch side connector:  |
| 1st Switch:       | 1st Switch Port:       | 1st Device NIC:       | Test Result:       |
| 2nd Switch:       | 2nd Switch Port:       | 2nd Device NIC:       | Test Result:       |
| 3rd Switch:       | 3rd Switch Port:       | 3rd Device NIC:       | Test Result:       |
| Comments:       |

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| **SECTION 5****Storage Cable:** | Storage connection required:  | Equipment side connector:  | Storage Director side connector:  |
| 1st Director:  | 1st Blade:      | 1st Port:       | 1st Device HBA:       |
| 2nd Director:  | 2nd Blade:      | 2nd Port:      | 2nd Device HBA:       |
| 3rd Director:  | 3rd Blade:      | 3rd Port:      | 3rd Device HBA:       |
| **ISB USE ONLY** | Cable 1: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Cable 2: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
|  | Cable 3: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Comments:       |
| **SECTION 4****Continued****Network Cable:** | Network connection required:  | Equipment side connector:  | Network switch side connector:  |
| 4th Switch:       | 4th Switch Port:       | 4th Device NIC:       | Test Result:       |
| 5th Switch:       | 5th Switch Port:       | 5th Device NIC:       | Test Result:       |
| 6th Switch:       | 6th Switch Port:       | 6th Device NIC:       | Test Result:       |
| 7th Switch:       | 7th Switch Port:       | 7th Device NIC:       | Test Result:       |
| 8th Switch:       | 8th Switch Port:       | 8th Device NIC:       | Test Result:       |
| 9th Switch:       | 9th Switch Port:       | 9th Device NIC:       | Test Result:       |
| 10th Switch:       | 10th Switch Port:       | 10th Device NIC:       | Test Result:       |
| 11th Switch:       | 11th Switch Port:       | 11th Device NIC:       | Test Result:       |
| 12th Switch:       | 12th Switch Port:       | 12th Device NIC:       | Test Result:       |
| Comments:       |

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| **SECTION 5****Storage Cable:** | Storage connection required:  | Equipment side connector:  | Storage Director side connector:  |
| 4th Director:  | 4th Blade:      | 4th Port:       | 4th Device HBA:       |
| 5th Director:  | 5th Blade:      | 5th Port:      | 5th Device HBA:       |
| 6th Director:  | 6th Blade:      | 6th Port:      | 6th Device HBA:       |
| 7th Director:  | 7th Blade:      | 7th Port:      | 7th Device HBA:       |
| 8th Director:  | 8th Blade:      | 8th Port:      | 8th Device HBA:       |
| 9th Director:  | 9th Blade:      | 9th Port:      | 9th Device HBA:       |
| 10th Director:  | 10th Blade:      | 10th Port:      | 10th Device HBA:       |
| 11th Director:  | 11th Blade:      | 11th Port:      | 11th Device HBA:       |
| 12th Director:  | 12th Blade:      | 12th Port:      | 12th Device HBA:       |
| **ISB USE ONLY** | Cable 4: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Cable 5: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Cable 6: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Cable 7: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Cable 8: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Cable 9: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Cable 10: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Cable 11: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Cable 12: Rack:       | Box:     | Mod:     | Port:    -     |  | Rack:       | Box:     | Mod:     | Port:    -    |  | Test Result:       /       |
| Comments:       |