



FINANCE AND ADMINISTRATION CABINET
COMMONWEALTH OFFICE OF TECHNOLOGY

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AGENCY CONTACT MEMORANDUM #2015-0101

To: Agency IT Leadership, Technical Contacts

From: James M. Fowler,
Chief Information Officer

Date: Jan. 9, 2015

Subject: New State Law Requires Agencies to Take Action

On Jan. 1, a new state law, KRS 61.931-61.934, went into effect. The law, passed during the 2014 legislative session as House Bill 5, requires state agencies and nonaffiliated third-parties who conduct business with the Commonwealth to implement security procedures and practices to better protect personal information and safeguard against security breaches. This law also requires breach investigation and notification.

The Kentucky Finance & Administration Cabinet along with the Commonwealth Office of Technology, using information from the law and administrative regulations (200 KAR 1:015) developed the Breach Determination and Delay Notification forms which are located on the [Finance Forms page](#).

The Commonwealth Office of Technology revised the [CIO-090 Information Security Incident Response Policy](#) to include the new notification requirement. [Agency Incident Response Guidelines](#) were created to outline the steps to take when a security incident has occurred.

To make it easier to find all the links mentioned above, the Office of the Chief Information Security Officer created a section on its [Security Policies, Standards and Procedures](#) Web page where all of these documents are located.

If you have any questions, please contact Chief Information Security Officer Katrina LeMay (502) 564-6361 or Katrina.LeMay@ky.gov.