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AGENCY CONTACT MEMORANDUM #2013-0502

To: Agency IT Leadership, Technical Contacts

From: Steve Rucker, Deputy Secretary
Finance & Administration Cabinet

Date: May 23, 2013

Subject: Attachmate

By order of the Franklin Circuit Court, Attachmate products may be deleted or uninstalled from computers and servers owned or leased by the Commonwealth, so long as appropriate records are kept.

To comply with this order, the Commonwealth Office of Technology requests that each agency's IT personnel ensure the attached spreadsheet is filled out completely for all occasions when Attachmate products are removed, uninstalled, transferred, or re-installed. Spreadsheets will be collected by Ben Hogsed, Software Asset Manager at COT, ben.hogsed@ky.gov. If your agency IT support is provided by COT or COT detailed employees, they will create the necessary spreadsheets and no further action is required by you.

As stated in the Agency Contact Memo dated May 3, 2013, the Commonwealth is not purchasing any new Attachmate licenses, but agencies may continue to use licenses on existing machines. It is OK to acquire and install terminal emulation software products by other approved vendors - additional information is available from Ben Hogsed. If there is some reason an agency requires a new Attachmate license, the purchase must be approved in advance by contacting Jim Barnhart jim.barnhart@ky.gov or Janet Lile janet.lile@ky.gov at COT.

Please ensure that employees in your agency comply with this.

Attachment: [Attachmate_Uninstalls-wb.xls](#)