



Commonwealth of Kentucky
Finance and Administration Cabinet

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AGENCY CONTACT MEMORANDUM #2018-0801

TO: Agency IT Leadership, Technical Contacts
FROM: Chuck Grindle, Chief Information Officer
DATE: August 7, 2018
SUBJECT: **Database Backup Retention**

The Commonwealth Office of Technology (COT) is in the process of modifying the default backup retention policy for SQL and Oracle databases. The default policy currently stipulates retention of 30 nightly full backups. Based on historical data, a new default retention policy will take effect on August 13, 2018 to reduce the number of full backup retention days from 30 to 15 days. This reduction may result in cost savings for participating agencies and reduce storage infrastructure requirements for the Enterprise. Customized/non-standard backup policies that are in place today will remain unchanged.

Customers requesting new customized/non-standard backup retention policies should contact the Commonwealth Service Desk (CommonwealthServiceDesk@ky.gov)