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MEMORANDUM

To: All Agency Contacts

From: Toby Whitehouse, Chief Information Security Officer
Commonwealth Office of Technology

Date: Monday, June 11, 2007

Subject: UserID and Password Policy Updates

To enhance the protections in place to safeguard electronically stored information, the Commonwealth Office of Technology (COT) has updated Enterprise Policy number CIO-072, "UserID and Password Policy," to strengthen password composition requirements. For example, use of a special character in passwords, which was previously recommended, is now required. Passwords must also not contain common phrases.

For the complete text of the updated policy and detailed requirements, select the following link <http://gotsource.ky.gov/dsweb/Get/Document-13212/Enterprise+Policy+CIO-072+5-29-07.doc>. Or, the updated policy may be viewed along with other enterprise IT policies on COT's web site at technology.ky.gov under "Policies and Standards."

These changes are effective immediately. If you have any questions, or need additional information, please contact Toby Whitehouse, Chief Information Security Officer (CISO), Commonwealth Office of Technology at (502) 564-1606, or Toby.Whitehouse@ky.gov.