

**From:** Morrison, Eric D (COT)

**Sent:** Tuesday, May 13, 2008 3:31 PM

**To:** COT Technical Contacts; COT Executive Office; CTC Members; COT Customer Relations Branch; KBN Brds & Comm EDs; COT All Change Control; COT OIS DIRECTORS; COT OAD Directors; COT Branch Managers; COT CAB Notification

**Subject:** BRASS TNSNAMES update

# Memo

**To:** Commonwealth IT Staff that Supporting BRASS users

**From:** Eric Morrison, COT Change Manager

**Date:** May 13, 2008

**Re:** BRASS TNSNAMES Update

## **BRASS TNSNAMES Update**

To prepare for the next fiscal year, all users of BRASS will require an update to the Oracle TNSNAMES (tnsnames.ora) file located on their workstations. All updates must be completed as soon as possible to allow Brass users to complete the allotment process **prior to June 6, 2008**. Please have IT staff identify BRASS users and perform the update described below.

### **How to update the TNSNAMES.ORA file**

#### Locating the TNSNAMES.ORA file on your computer:

There are typically two locations where the TNSNAMES.ORA file is located. The location is usually determined by version of Oracle Client installed on the workstation. The most common versions are Version 8 and Version 9.

Workstations with the Version 8 Install.

The TNSNAMES.ORA for the Version 8 installs is usually located at the following location. This is the location where you will rename the existing file and copy to new file.

C:\orant\Net80\ADMIN

Workstations with the Version 9 Install.

The TNSNAMES.ORA for the Version 9 installs is usually located at the following location. This is the location where you will rename the existing file and copy to new file.

C:\oracle\ora92\network\ADMIN

#### Updating the TNSNAMES.ORA file on your computer:

When attempting to update a TNSNAMES.ORA file it is a good practice to copy and rename the existing TNSNAMES.ORA file to another name such as TNSNAMESbackup.ORA so that you will be able to roll back to this file if the newly updated file causes a problem.

First you must get the updated information to paste into the TNSNAMES file. You will to open the BRASS\_TNSNames\_Update.txt file located at [\\kymarssi1\MARS\\_APPS\BRASS\\_TNSNames](#) and highlight all the text contained in the file. You should then “Right-click” and copy the contents.

Next you will need to OPEN (with Notepad) the TNSNAMES.ORA file and scroll to the bottom.

“Right-click” and Paste the contents of the BRASS\_TNSNames\_Update.txt into the bottom of the TNSNAMES.ORA file.

Save the TNSNAMES.ORA file and test the user’s connection to BRASS.

This is all that is required to have the new Oracle databases available for your users.

Thank you,

Eric Morrison  
Change Manager  
Division of IT Operations  
Commonwealth Office for Technology  
101 Cold Harbor  
Frankfort, KY 40601

Work 502-564-9616  
Mobile 502-229-8275  
Fax 502-564-6856  
[ericd.morrison@ky.gov](mailto:ericd.morrison@ky.gov)