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**AGENCY CONTACT MEMORANDUM #2016-0104**

TO: Agency IT Leadership, Technical Contacts

FROM: Jim Barnhart, Acting Chief Information Officer

DATE: February 10, 2016

SUBJECT: Identity and Access Management Policy

Effective immediately, a revised enterprise policy on Identity and Access Management Policy (CIO-072) has been adopted. This revision will strengthen and clarify access control measures for the Commonwealth's IT systems. The intent of the policy is to protect the privacy, security, confidentiality, and integrity of IT resources and data throughout the Executive Branch. This policy also aligns with efforts to implement an enterprise identity management solution that will automate management of user accounts. This will assist the Commonwealth in maintaining its strategic security goals and in maintaining the security of the environment at a high standard. Over the next few months additional information on the identity management solution implementation will be communicated.

Enterprise policies related to login security (CIO-079), password auditing (CIO-080), and securing unattended workstations (CIO-081) will now be included in the more comprehensive version of CIO-072 and will provide guidance for user and account IDs and passwords.

A critical goal of the policy is to establish the principle of least privilege enterprise-wide, so that all access to IT resources should be commensurate with users' job responsibilities. The policy also emphasizes that prior to users being granted access to Commonwealth IT resources, agencies are responsible for ensuring that all required confidentiality and usage forms have been completed.

The policy can be accessed at [CIO-072](#). Please review it carefully and ensure that all agency staff are aware of and compliant with its requirements. Should you have questions or need additional assistance, please contact your [COT Business Relationship Manager](#).